



**Service Director – Legal, Governance and
Commissioning**

Samantha Lawton

Governance and Commissioning

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Decision Summary

Committee:
AUDIT COMMITTEE

Date:

Committee Clerk:

TEL:

CORPORATE GOVERNANCE AND

FRIDAY 26 JULY 2024

Nicola Sylvester

01484 221000

Chair

Councillor John Taylor

Councillors Attended

Councillor James Homewood

Councillor Angela Sewell

Councillor Caroline Holt

Councillor Kath Pinnock

Councillor Imran Safdar

Attendees

Kevin Mulvaney, Service Director, Finance

Michelle Cross, Service Director, Learning Disabilities & Mental Health

Martin Dearnley, Head of Risk & Audit

David Stickley, Principal Lawyer

Laura Drew, Public Health Senior Emergency Planner

Rachel Qureshi, Audit Manager

Gareth Mills, Grant Thornton

Co-optees

Chris Jones

Apologies

Councillor Bill Armer

2 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on 28th June 2024.

The minutes of the meeting held on 28th June 2024 be approved as a correct record.

7 Annual Corporate Emergency Planning and Business Continuity Report

To receive the Annual Corporate Emergency Planning and Business Continuity Report.

Contact: Laura Drew, Public Health Senior Emergency Planner.

RESOLVED – That the Annual Corporate Emergency Planning and Business Continuity Report be noted.

8 Annual Report of Corporate Governance and Audit Committee

To receive the Corporate Governance and Audit Committee Annual Report.

Contact: Nicola Sylvester, Principal Governance and Democratic Engagement Officer.

RESOLVED-

- 1) That the Committee noted the assurances set out in the report that the Committee complied with CIPFA's Position Statement: Audit Committees in Local Authorities and Police
 - 2) That the draft annual report at Appendix A be approved and considered at Council.
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9 Independent Member of the Committee

To consider a second Independent Member of the Committee.

Contact: Martin Dearnley, Head of Audit & Risk.

RESOLVED- That the Independent Member of the Committee Report be approved and considered at Council.

10 External Auditors Recommendations Report

To receive the External Auditors Recommendations Report.

Contact: Martin Dearnley, Head of Audit & Risk.

RESOLVED- That the External Audit Recommendations Report be noted.

11 Quarterly report of Internal Audit Q1 April - June 2024

To receive the Quarterly report of Internal Audit Q1 April – June 2024.

Contact: Martin Dearnley, Head of Audit & Risk.

RESOLVED- That the Quarterly report of Internal Audit Q1 April – June 2024 be noted.

12 Emergency Duty Services (Adults)-Follow up

To receive the Emergency Duty Services (Adults) Follow up report.

Contact: Martin Dearnley, Head of Audit & Risk
Michelle Cross, Service Director Learning Disabilities & Mental Health.

RESOLVED- That the Emergency Duty Service (ADULTS)- Follow up report be noted.

13 Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

RESOLVED- That acting under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically state in the undermentioned minute.

14 Quarterly report of Internal Audit Q1 April - June 2024

Exempt appendix in relation to agenda item 11.

RESOLVED- That the Committee noted the exempt information, which was an appendix to Agenda item 11.

15 Emergency Duty Services (Adults)-Follow up

Exempt appendix in relation to agenda item 12.

RESOLVED- That the Committee noted the exempt information, which was an appendix to Agenda item 12.
